



# October 29, 2024 ABF BOD Meeting Minutes

Trial - Downtown College Preparatory

10/29/2024 4:30 PMPDT

@ 1402 Monterey Hwy., San Jose, CA, 95110 Room 138

## Attendance

### Present:

Members: Maria Arellano, Mary Curtis, Josue Fuentes, Kathryn Hanson, Raylene Hernandez, Julia Ibarra-Fresquez, John Koeplin, Cuitlahuac Ramirez

### Absent:

Members: Darcie Green, Marc Ketznel, Kathy Yates

Mary Curtis arrived at 5:22PM

Kathryn Hanson arrived at 6:08PM

## I. PRELIMINARY

### A. CALL TO ORDER (Presenters: Maria Arellano)

1. The meeting was called to order by the board president at 5:02PM

Teleconferencing Locations, Public Comments, and Addressing the Board

## II. CONSENT AGENDA ITEMS (Presenters: Maria Arellano)

### A. MINUTES DCP BOD SCHEDULED MEETING

1. July 30, 2024 ABF BOD Meeting Minutes

Motion: Maria Arellano

2nd: John Koeplin

Yes: 6

No: 0

Abstain: 0

 [July 30, 2024 ABF BOD Meeting Minutes.pdf](#)

2. August 13, 2024 Special BOD Meeting Minutes

Motion: Maria Arellano

2nd: John Koeplin

Yes: 4

No: 0

Abstain: 2

 [August 13, 2024 Special ABF BOD Meeting Minutes .pdf](#)

3. September 24, 2024 BOD Meeting Minutes

Motion: Maria Arellano  
2nd: John Koeplin  
Yes: 3  
No: 0  
Abstain: 3




 [September 24, 2024 ABF BOD Meeting Minutes .pdf](#)

### III. COMMUNICATIONS

- A. BOD Chair Report (Presenters: Maria Arellano)
- B. Executive Director Report (Presenters: Valerie Royaltey-Quandt)

### IV. ITEMS SCHEDULED FOR INFORMATION

#### A. BUSINESS

- 1. Enrollment & ADA Report (Presenters: Perla Alcaraz)  
 [Enrollment board slide.pdf](#)
- 2. Financial Report Update (Presenters: Rich McNeel, Director of Finance (Charter Impact))
  - a. Downtown College Prep  
 [FY24-25 Proposed DCP Foundation Budget.pdf](#)
  - b. Across the Bridge Foundation  
 [DCP-FY24-25 Financial Report as of 09.30.24.pdf](#)

#### B. ACADEMICS

##### 1. PERSONNEL

#### C. PUPIL SERVICES/STUDENT AFFAIRS

### V. ITEMS SCHEDULED FOR ACTION

#### A. ACADEMICS

#### B. BUSINESS

- 1. Request for Audit Extension to January 31, 2025 (Presenters: Valerie Royaltey-Quandt)

Motion: Josue Fuentes  
2nd: Cuitlahuac Ramirez  
Yes: 7  
No: 0  
Abstain: 0

 [Audit Extension - DCP.pdf](#)

 [Approve Request for Audit Extension to January 31, 2025](#)

2. Conflict of Interest Code Update (Form 700) (Presenters: Ruth Wamuyu Schriver)

Motion: Cuitlahuac Ramirez

2nd: John Koeplin

Yes: 7

No: 0

Abstain: 0

 [Downtown College Prep COI Code Update 2024-proposed changes \(rev\).pdf](#)

C. PERSONNEL

1. Provisional Internship Permit for William Gates, 9th - 12th Grade Education Specialist - El Primero High School (Presenters: Marisa Yoshioka)

Motion: Josue Fuentes

2nd: Mary Curtis

Yes: 7

No: 0

Abstain: 0

 [Vote to Approve Provisional Internship Permit for William Gates, 9th - 12th Grade Education Specialist - El Primero High School](#)

D. PUPIL SERVICES/STUDENT AFFAIRS

Board Vote for "Education of Homeless, Foster and Mobile Youth"

Motion: Cuitlahuac Ramirez

2nd: Josue Fuentes

Yes:7

No: 0

Abstain: 0

Board discussed that the policies must be voted separately.

Motion to rescind previous vote for "Education of Homeless, Foster and Mobile Youth": Josue Fuentes

2nd: Raylene Hernandez

Yes: 7


No: 0

Abstain: 0

1. Update to the Board Policy for Education of Homeless Youth (Presenters: Eileen Brown)

Motion: Mary Curtis  
2nd: Raylene Hernandez  
Yes: 7  
No: 0  
Abstain: 0

 [Education for Homeless Children and Youth BP.docx.pdf](#)


 [Policy revision Education of Foster and Mobile and Homeless Youth PPT.pdf](#)

 [Approve Update to the Board Policy for Education of Homeless Youth](#)

2. Update to the Board Policy for Education of Foster and Mobile Youth  
(Presenters: Eileen Brown)

Motion: Josue Fuentes  
2nd: John Koeplin  
Yes: 7  
No: 0  
Abstain: 0

 [Education for Homeless Children and Youth BP.docx.pdf](#)

 [Approve Update to the Board Policy for Education of Foster and Mobile Youth](#)

- E. Move to Closed Session

#### VI. Closed Session

- A. Closed Session Opens at:

6:10PM

1. Conference with Labor Negotiators

- B. Closed session adjourned at:

6:42PM

#### VII. Return to open session

- A. Actions from closed session (Presenters: Maria Arellano)

#### VIII. ADJOURNMENT

- A. The meeting was adjourned by the board president at

6:43PM